



Head Teachers

Welcome to Shropshire Council. We are delighted that you are bringing your knowledge, experience and leadership qualities to Shropshire, which is an exciting and rewarding place to work.

Health and Safety

Headteachers and the Governing Body and/or Management Committees are legally responsible for health and safety within their School including having effective systems to manage health, safety and welfare. As a Headteacher, you are responsible for making decisions about safe practices in your School. You can assign responsibility to others but can't give away accountability, therefore you are ultimately accountable.

Where do I go for Health and Safety information?

The core function of the Health and Safety Team is to ensure Local Authority Maintained Education Establishments within Shropshire meet their statutory responsibilities under Health, Safety and Welfare legislation. The Team also promote and protect the delivery of educational services.

The Occupational Health and Safety Service (which includes Occupational Health) is committed to providing a high quality, comprehensive range of services to support the organisation in complying with all aspects of Health, Safety and Welfare legislation. We provide a friendly, accessible, customer focused professional service. We have the appropriate knowledge, skills and experience across all areas of occupational health and safety.

Webpage

On the intranet there is the Shropshire Learning Gateway, where you will be able to find health and safety guidance and information relevant to educational premises; you will also find full details on the health and safety training we can provide. Please see:

(<https://www.shropshirelg.net/services/occupational-health-and-safety/>)

How can we help you?

• **Health & Safety Team**

The Occupational Health and Safety Team offers support, advises on Health and Safety issues, monitors compliance with the Council's Health and Safety Policy and can help with:

- Policy and Guidance
- Risk Assessment
- Health and Safety Training
- Inspections and Auditing
- Accident Investigation
- Crime Prevention

A Duty Safety Officer is available every day Monday to Friday 8.45am – 5.00pm

☎ **01743 252819** ✉ **health.safety@shropshire.gov.uk**

• **Occupational Health Team**

The Occupational Health Service offer support and help people stay in work and live full and healthy lives. The Service plays a key role in ensuring the health and well-being of staff by preventing work-related ill health and providing advice on work related health issues. This could include advice on the following:

- Sickness absence referral
- Rehabilitation
- Stress-related issues
- Musculoskeletal disorders
- Counselling
- Physiotherapy

Access to the service is through a referral. Just complete a schools Occupational Health referral form and send it to the HR Advice and Projects Team at Shirehall or

☎ **Helpline 01743 252833** ✉ **occupational.health@shropshire.gov.uk**