

## Changing Your Early Years Funding

This document should be completed by all parties if the parent/carer wishes to change hours or settings mid term and access a free funded place at the new setting.

Child's Name	
Date of birth	
Child's address	
Setting Attending (Please give full name, address and telephone contact number) <i>PVI settings will be invoiced for unused funding</i>	
Number of hours claimed	
New number of hours to be claimed (if an increase or decrease to hours)	
Date change of hours/ leaving this setting	
Parent's signature and date	
Setting's signature and date	
New setting (Shropshire only)	
Date starting	
Hours attending for which funding is requested	
Parent's signature and date	
Setting declaration and signature: No funded child has left this setting since submission of actual headcount forms.	

Please return to: [NEF@shropshire.gov.uk](mailto:NEF@shropshire.gov.uk)