

## CPD Newsletter - Edition 2 Tuesday 12<sup>th</sup> February 2019

Welcome to the second newsletter highlighting the EIS/ UCS CPD transition.

**Go live date 1/4/2019**



**Days to GO**

### 1. From agreement to reality.....Car Parking



We are now able to confirm that **‘free of charge’** car parking will be available for Shropshire Council Education Improvement Service/ UCS CPD events held at University Centre Shrewsbury. This time limited offer will run for financial year 2019/2020. We are now investigating the underlying operational aspects which will be linked direct to the online booking portal e.g. you book a CPD event which then transfers to an actual booking and a pass to park in the main Frankwell car park.

### 2. Online booking portal.

**Preparations are in place for a CPD online booking portal.**

Updates: the course catalogue and institution base data has been finalised and is being uploaded to the new booking portal. User log-ins/ passwords are the next development phase and will be available early March. Prior to this testing will take place involving schools and settings. **Should you wish to be involved in this testing then please email [cpd@chester.ac.uk](mailto:cpd@chester.ac.uk)**

### 3. Payment at point of booking

Underpinning the new online booking portal is **'payment at point of booking'**. We appreciate that this is significant change but will greatly streamline the booking procedure for users allowing UCS / schools and settings to have real time data on bookings / attendees. **Payment can be made via debit card and / or credits.** For schools / settings without these facilities a potential solution currently being explored is the Shropshire Council 'Purchase Card'. **More information to follow via HTs briefings, etc.**

### 4. EIS SLA.

Schools will have received their SLA FY 19/20 costing projections and application proforma via email. As already stated the only change being the level of subscription for FFT. **Please can we ask for returns direct to [sarah.jones@shropshire.gov.uk](mailto:sarah.jones@shropshire.gov.uk) by Friday 22/3/19.**

### 5. Consistency of message.

To ensure all schools/ settings are kept fully informed there will be a series of advance communications and update events. This will include a regular newsletter backed up by webinars, update announcements at programmed meetings together with additional planned launch events.

**There will be updates as part of the following meetings (new): -**

Date	Venue	Event
<b>Wednesday 6<sup>th</sup> February 2019</b>	STDC	<i>School Administrators Network</i>
<b>Thursday 7<sup>th</sup> February 2019</b>	STDC	<i>Secondary Headteacher Briefing</i>
<b>Tuesday 12<sup>th</sup> February 2019</b>	STDC	<i>Primary Headteacher Workshop/ Briefing - Shrewsbury</i>
<b>Thursday 14<sup>th</sup> February 2019</b>	Ludlow Mascall Centre	<i>Primary Headteacher Workshop/ Briefing - Ludlow</i>
<b>w/b Monday 11<sup>th</sup> March</b>	UCS/ Webinars	<i>UCS drop in events and webinars will be scheduled</i>
<b>Tuesday 19<sup>th</sup> March 2019</b>	STDC	<i>Secondary Senior Leaders</i>

Should you have any questions about the CPD transition please contact [cpd@chester.ac.uk](mailto:cpd@chester.ac.uk).

### 6. Shropshire Learning Gateway

**The SLG will have a live link direct to the CPD online booking portal thus creating a 'one stop shop' for all matters CPD.**

### 7. Contact

**Please make use of the new inbox ([cpd@chester.ac.uk](mailto:cpd@chester.ac.uk).) or contact:-**

*Graham Moore, CPD Commissioner and Co-ordinator  
Education Improvement Service, Shropshire Council  
Tel: 01743 254504 Mobile: 07990085364  
Email: [graham.moore14-19@shropshire.gov.uk](mailto:graham.moore14-19@shropshire.gov.uk)*