

Governor Services: Summer Term 2019

How we can support you

Following the decision to withdraw the clerking service from 31 March 2019 (in practice the end of the Spring term), Governor Services will be offering the following transitional, advisory support for the Summer term 2019.

Our Offer

Advisory Support on School Governance and Clerking (Option 1)

We will provide:

- A termly advisory letter and draft summer term agenda, information booklet with supporting papers*;
- **NEW** A draft agenda minuting template with prompts and advice, to guide the clerk to governors*;
- **NEW** Agenda briefing session for Chairs and Clerks to attend;

Friday 3 May 2019, The Shirehall, Abbey Foregate Shrewsbury, SY2 6ND

Chairs' and Clerks' briefing - 9.15 am to 10.15 am

followed by

Clerks' practical support session -10.30 am to 11.30.am (finishing 12 noon latest)

If you are unable to attend on 3 May, both sessions are repeated Friday 10 May at the same times, at Shirehall

For governing bodies who have recently recruited a new clerk to governors:

- **NEW: Clerking support** for the summer term agenda: A practical training session for clerks early in the summer term 2019 after the Chairs and clerks' briefing;
- **NEW Clerks' training:** two training sessions during the first half of the summer term 2019 on the role and responsibilities with practical information resources;
- **NEW Clerks' Surgery Sessions** booked on a one to one bases during the summer term, with email and phone line mentoring support;
- Discounted standard membership for National Governance Association (NGA);
- Models of governance: advice on how to change the constitution of the governing body and review of the Instrument of Government (LA responsibility to accept changes);
- NGA Development programmes in County liaising to organise and deliver at subsidised rate;
- Access to the Governor Service's website materials on the Shropshire Learning Gateway to support good governance, legal and procedural matters;
- Local Authority Governors: Liaising with clerks and Councillors to prompt and pursue LA Governor nomination whilst acting as the statutory administrative mechanism for the County;
- **NEW** Working to transfer information relevant to the work of the clerk, the constitution and operation of a school's governing body.

Cost

Primary School/ Secondary School/ Federations/MAT

*Draft agenda papers etc
Electronic: via headteacher

£565

Draft Agenda and Briefing (Option 2)		
We will provide:		
<ul style="list-style-type: none"> A termly advisory letter and draft summer term agenda, information booklet with supporting papers *; 		
<ul style="list-style-type: none"> NEW A draft agenda minuting template with prompts and advice, to guide the clerk to governors; 		
<ul style="list-style-type: none"> NEW Agenda briefing session for Chairs and Clerks to attend; Friday 3 May 2019, The Shirehall, Abbey Foregate Shrewsbury, SY2 6ND Chairs' and Clerks' briefing - 9.15 am to 10.15 am If you are unable to attend on 3 May, the session is repeated Friday 10 May at the same time, at Shirehall. 		
<ul style="list-style-type: none"> Discounted standard membership for National Governance Association (NGA). 		
<ul style="list-style-type: none"> Access to the Governor Service's website materials on the Shropshire Learning Gateway to support good governance, legal and procedural matters. 		
<ul style="list-style-type: none"> Local Authority Governors: Liaising with clerks and Councillors to prompt and pursue LA Governor nomination whilst acting as the statutory administrative mechanism for the County; 		
Cost		
Primary School/ Secondary School/ Federations/MAT	*Draft agenda papers etc Electronic: via headteacher	£405

OPTION 3: Draft Agenda (Option 3)		
We will provide:		
<ul style="list-style-type: none"> A termly advisory letter and draft agenda, information booklet with supporting papers*; 		
<ul style="list-style-type: none"> Discounted standard membership for National Governance Association (NGA) 		
<ul style="list-style-type: none"> Access to the Governor Service's website materials on the Shropshire Learning Gateway to support good governance, legal and procedural matters; 		
<ul style="list-style-type: none"> Local Authority Governors: Liaising with clerks and Councillors to prompt and pursue LA Governor nomination whilst acting as the statutory administrative mechanism for the County; 		
Cost		
Primary School/ Secondary School/ Federations/MAT	*Draft agenda papers etc Electronic: via headteacher	£279

ADDITIONAL – IF NOT ALREADY COVERED IN AN OPTION	
At an additional charge for those purchasing option 2 or 3 we will provide:	
<ul style="list-style-type: none"> Access to the termly chairs' and clerks' briefing session 	£40
<ul style="list-style-type: none"> Access to the termly clerks' support session 	£40
<ul style="list-style-type: none"> Access to Clerking support for the summer term agenda: a practical training session for clerks early in the summer term 2019 following Chairs' and clerks' briefing... 	£40;
<ul style="list-style-type: none"> CPD Courses for Governors: opportunities available to help governors to effectively fulfil their roles and responsibilities available through the University Centre Shrewsbury from April 2019 	

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