

PRIVACY NOTICE - Data Protection Act 2018 and General Data Protection Regulation 2018

This Notice should be read in conjunction with the Council's general Privacy Notice: [Your privacy | Shropshire Council](#)

This Notice provides additional detail relating to the processing of Personal Data in relation to the provision of education support services to schools.

How we use children/young people's information

The Education Quality and Safeguarding (EQS) Team processes personal information relating to children and young people and may receive this information from current or archived paper files, schools, parent/carers, current and previous educational/care settings, the Shropshire Council ICT provider (ONE Support), other Shropshire Council Teams, other LA SEND Teams.

We hold this personal data to:

- consider requests for support such as (but not limited to) GSP, EYIAF top up funding and specialist outreach.
- provide education advice and training to teachers and TAs for children and young people with special educational needs
- be able to monitor, review and report on pupil progress
- ensure the safeguarding of children and young people
- ensure the medical health, safety and wellbeing of children and young people

Our lawful basis for processing information is:

- Consent - the individual has given clear consent for you to process their personal data for a specific purpose.

We will share your information with the following organisations / teams:

- The child or young person's school or educational setting.
- Shropshire Council's Learning and Skills Team.

Your information will not be shared wider unless we are legally obliged to do so.

Keeping Your Data Up to Date

We want to ensure any information we hold is accurate. You can help us by promptly informing us of any changes to the information we hold about you.

What are your rights in relation the personal data we process?

Please refer to the main Shropshire Council privacy notice for this information.

Complaints and concerns about the handling of your personal information:

Please refer to the main Shropshire Council privacy notice for this detail.

This Notice was last updated on: 20.10.2025

